

SERVICE PORTFOLIO	
<ul style="list-style-type: none"> • Financial Management including government grants, capital financing, treasury management, taxation and returns. • Financial Services including income collection, payments, insurances, social care client finance, revenues and benefits. • Avon Pension Fund. • One West • Digital and Customer Services & Libraries • Business Intelligence • Commercial Estate • Procurement • People and Change, including Human Resources & Organisational Development (HR & OD) service including payroll, Health, Safety & Wellbeing and Business Change • Corporate Office • Legal & Democratic Services <p><i>If not S151 holder, leadership and oversight in conjunction with the S151 holder the following:</i></p> <ul style="list-style-type: none"> • Framework for budgets and accounts. • Financial arrangements for Council owned companies (client). • Maintenance of pooled budget arrangements with ICB, ring fenced budgets for public health and schools, financial relationship with Brunel Pensions, WECA, and other levying & precepting bodies. • Reporting to Audit Committee, Pensions Committee, Pensions Board, PDS panels as required, Cabinet and Council. • Financial governance including the Council's Budget Management Scheme and relationship with external auditors. • Chair Capital Strategy Group. 	
SPECIFIC ACCOUNTABILITIES	SPECIFIC QUALIFICATIONS, TRAINING, EXPERIENCE OR KNOWLEDGE REQUIRED
<ul style="list-style-type: none"> • Member of the Executive Leadership Team • Key professional adviser to the Chief Executive, Cabinet and Council on all corporate resources matters. • Active participation in leadership and governance. • Contributes to the overarching, long term development of the strategic vision for Bath & North East Somerset, setting priorities and objectives for a substantial part of the organisation. • Development and oversight of council wide change programmes focused on improving outcomes for communities. 	<ul style="list-style-type: none"> • Successful record of leadership and management of a large multi-disciplinary services encompassing a range of support services within a public sector organisation. • Experience of successful influence, negotiation and partnership working with key public and private sector bodies • Experience of managing, setting and monitoring budgets and financial management information,

<ul style="list-style-type: none"> • Strategic thinking to scan the external context for opportunities and challenges, and define new and innovative solutions. • Medium term financial strategy and annual balanced budget for the Council and Avon Pension Fund. • To ensure that appropriate, efficient and effective legal and democratic services are provided in order to progress the Council’s strategies and objectives, ensuring statutory duties are met including the effective organisation of elections and referenda. <p><i>If not S151 holder, leadership and oversight in conjunction with the S151 holder the following:</i></p> <ul style="list-style-type: none"> • Investment planning and strategy. • Financial reporting and monitoring. • Financial input and co-ordination linked to annual operational plans. • Framework for audit and risk management plus Annual Governance Report • Compliance with relevant professional financial codes and legal duties. • Adviser to the shareholder on financial aspects of commercial matters including Aequus Developments Ltd. 	<p>including developing and using management information.</p> <ul style="list-style-type: none"> • Understanding and experience of oversight and managing a large capital programme is desirable.
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Date: September 2024