POST TITLE: Executive Director – Resources GRADE: Spot salary PROFILE: Executive Director – Resources PROFILE: Executive Director – Resources		tor I This schedule needs to be read in conjunction with the role profile.		
SUMMARY OF PURPOSE				
The Executive Director Resources is responsible for the strategic lear appropriate advice, information and reporting is provided across the or Officer – the most senior financial officer role charged with leading ar	council. This role may include h	olding the statute	ctions, ensuring that tim ory role of the Council's	ely and S151
ORGANISATION CHART AND STAFFING		FINANCIAL DIMENSIONS		
Chief Executive Executive Director Resources Corporate Officer Commerical Financial Management Services, Assurance & Pensions	Digital & Customer Services Legal & Democratic No Acc	taffing Costs ross cpenditure ross Income et Budget countable for deli vings targets.	£ 27,770,731 89,523,862 (69,952,695) 19,571,167 very of allocated income	e growth and
Total compliment of 690 staff (536 FTE) (includin Cross Functional project management of staff.	g casuals staff)			

SERVICE PORTFOLIO

- Financial Management including government grants, capital financing, treasury management, taxation and returns.
- Financial Services including income collection, payments, insurances, social care client finance, revenues and benefits.
- Avon Pension Fund.
- One West
- Digital and Customer Services & Libraries
- Business Intelligence
- Commercial Estate
- Procurement
- People and Change, including Human Resources & Organisational Development (HR & OD) service including payroll, Health, Safety & Wellbeing and Business Change
- Corporate Office
- Legal & Democratic Services

If not S151 holder, leadership and oversight in conjunction with the S151 holder the following:

- Framework for budgets and accounts.
- Financial arrangements for Council owned companies (client).
- Maintenance of pooled budget arrangements with ICB, ring fenced budgets for public health and schools, financial relationship with Brunel Pensions, WECA, and other levying & precepting bodies.
- Reporting to Audit Committee, Pensions Committee, Pensions Board, PDS panels as required, Cabinet and Council.
- Financial governance including the Council's Budget Management Scheme and relationship with external auditors.
- Chair Capital Strategy Group.

SPECIFIC ACCOUNTABILITIES	SPECIFIC QUALIFICATIONS, TRAINING, EXPERIENCE OR KNOWLEDGE REQUIRED
 Member of the Executive Leadership Team Key professional adviser to the Chief Executive, Cabinet and Council on all corporate resources matters. Active participation in leadership and governance. Contributes to the overarching, long term development of the strategic vision for Bath & North East Somerset, setting priorities and objectives for a substantial part of the organisation. Development and oversight of council wide change programmes focused on improving outcomes for communities. 	 Successful record of leadership and management of a large multi-disciplinary services encompassing a range of support services within a public sector organisation. Experience of successful influence, negotiation and partnership working with key public and private sector bodies Experience of managing, setting and monitoring budgets and financial management information,

 Strategic thinking to scan the external context for opportunities and challenges, and define new and innovative solutions. Medium term financial strategy and annual balanced budget for the Council and Avon Pension Fund. To ensure that appropriate, efficient and effective legal and democratic services are provided in order to progress the Council's strategies and objectives, ensuring statutory duties are met including the effective organisation of elections and referenda. <i>If not S151 holder, leadership and oversight in conjunction with the S151 holder the following:</i> Investment planning and strategy. Financial reporting and monitoring. Framework for audit and risk management plus Annual Governance Report Compliance with relevant professional financial codes and legal duties. Adviser to the shareholder on financial aspects of commercial matters including Aequus Developments Ltd. 	 including developing and using management information. Understanding and experience of oversight and managing a large capital programme is desirable.
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Date: September 2024